



State of Wisconsin
Higher Educational Aids Board

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MONTHLY MEMO
Higher Educational Aids Board
DECEMBER, 2013

HAPPY HOLIDAYS!!

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Second semester voucher requests and refunds

We're processing requests for the second semester, so please submit your requests. Also, if you have refunds please submit them so we can get the money redistributed.

Social Security Numbers

Beginning with the 13-14 academic year, HEAB is loading only those ISIR's with a perfect SSA match flag of "4" in order to reduce the SSN problems of the last few years. Although we are trying to keep our records from being overwritten this problem can still occur.

We would like to recommend that students who have filed with an **incorrect SSN re-file** under their correct social security number and **NOT** make a correction to the existing record in order to prevent this problem.

Covenant Grant Program Update

Please review your 13-14 notification lists to make sure that you have added the Covenant grant to eligible students' financial aid packages. Also, please check any transfer students that may be eligible.

Website and database administrator/TIP grant

HEAB has done a reorganization within the agency. The grant specialist position that was responsible for the TIP grant is being changed to an Information Specialist position that will be responsible for the website and our database administration. We hope to have the announcement published very soon. If you have TIP questions or need to submit nomination forms please contact either Cassie Weisensel, cassie.weisensel@wisconsin.gov; 608-267-2206 or Sherrie Nelson, sherrie.nelson@wisconsin.gov; 608-267-2944. Thank you for your patience during this transition.

NOTIFICATION LIST 1314

Distributed Wednesday afternoons:

December 4, 11, and 18.

January 8, 15, 22, and 29.

AES LIST

Thursdays: December 12
January 9 and 30

VOUCHER PROCESSING

Tuesdays and Fridays for files uploaded by noon
December 3, 6, 10, 13, 17, and 20.
January 7, 10, 14, 17, 21, 24, 28 and 31.

There will be no voucher processed on the following days: Tuesday, December 24; Friday, December 27; Tuesday, December 31, or Friday, January 3.

13 – 14 GRANTS UPDATES – COMMITTED

	<u>Current</u>	<u>This Time Last Year</u>
<u>TG (W codes 06/1/2013)</u>		
Committed	144.53%	143.53%
Spent	45.49%	46.08%
<u>WHEG-TRIBAL (W codes 05/23/2013)</u>		
Committed	162.51%	132.78%
Spent	41.73 %	44.54%
<u>WHEG-UW</u>		
Committed	145.04%	154.05%
Spent	52.07%	51.51%
<u>WHEG-WTC (W codes 5/16/13)</u>		
Committed	177.50%	157.15%
Spent	52.28%	48.08%

UPCOMING EVENTS

HEAB CLOSED FOR HOLIDAYS - December 24, 25, 31, 2013 and January 1, 2014.

Scheduled HEAB Board Meetings: February 14, 2014

2014 College Goal Weekend: Saturday and Sunday, February 22 and 23, 2014.

HEAB Training Dates: January 16, 2014 and March 20, 2014

HEAB conducts one-day training programs for new and continuing financial aid administrators. The training session covers all aspects of the programs administered by HEAB, including:

Goals of State Aid; *Eligibility for State Aid*; The Notification List; *The Voucher Process*; Return of State Funds; *Submitting and Receiving Data to/from HEAB*; Overviews of the Individual HEAB Programs

The program begins at 10:00 a.m. and ends no later than 3:00 p.m. It is held at the HEAB offices at 131 W. Wilson St, Suite 902, Madison, WI. We have room for up to 6 people at each session. Please let us

know if you are coming to training as materials are printed based on the number of people attending. To register for a session or for more information, please contact Nancy Wilkison at (608) 267-2213 or email her at nancy.wilkison@wi.gov.

Please contact me by phone at (608) 264-6181 or by email at john.reinemann@wisconsin.gov if you have any questions, concerns or comments. Thank you!