



# State of Wisconsin Higher Educational Aids Board

P.O. Box 7885  
Madison, WI 53707-7885

Telephone: (608) 267-2206  
Fax: (608) 267-2808

E-Mail: HEABmail@wisconsin.gov

Web Page: <http://heab.state.wi.us>

**Scott Walker**  
Governor

**John Reinemann**  
Executive Secretary

## MONTHLY MEMO Higher Educational Aids Board JULY & AUGUST 2012

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### Incorrect Social Security Number Issues

There has been and continues to be a large number of Social Security number problems the last couple of years. It appears that students are entering their social security number without proof reading prior to hitting the submit key when they complete their FAFSA information. If you have a student/s that has this problem please review the following –

1. Check to see if the student has submitted a SSN correction through the FAFSA; if so please use the secure e-mail on our site to let Barb Moermond or the grant coordinator the name of the student in question; the new SSN; and the old SSN. HEAB does pull in all of the ISIR's but we do not process the SSN corrections.
2. If there is a name/SSN mismatch, this means that student A filed under student B's social security number. Please verify the students' SSN and then use the secure e-mail on our site to give us all of the information that you have. We need to have both names, the filing dates that you see, the SSN and verification of who the SSN belongs to.
3. If a student changes their name at your school, please verify that it is a legal name change before changing your official records.

### Voucher Processing for 12-13

The first voucher for academic year 12-13 will be August 7<sup>th</sup>. You may begin to submit requests on Monday, July 30<sup>th</sup> for the fall term.

### 1112 GRANTS UPDATES – COMMITTED AND SPENT as of 07/10/2012

	<u>Current</u>	<u>This Time Last Year</u>
<b>TG (W codes 06/01/2011)</b>		
Committed	157.08%***	151.94%
Spent	99.06%	99.91%
***When N-codes are applied, the committed level is 118.04%.		
<b>WHEG-TRIBAL (W codes 06/25/2011)</b>		
Committed	185.78%	152.08%
Spent	97.31%	98.44%

**WHEG-UW**

Committed	156.60%	129.66%
Spent	99.97%	102.17%

**WHEG-WTC (W codes 4/7/11)**

Committed	171.79%	164.03%
Spent	97.61%	100.14%

**1213 GRANTS UPDATES – COMMITTED as of 7/18/2012**

	<u>Current</u>	<u>This Time Last Year</u>
<b><u>TG (W codes 4/18/2012)</u></b>		
Committed	138.51%***	136.63%
***When N-Codes are applied, the committed level is 129.26%.		
<b><u>WHEG-TRIBAL (W codes 5/1/2012)</u></b>		
Committed	128.18%	119.12%
<b><u>WHEG-UW</u></b>		
Committed	130.18%	127.24%
<b><u>WHEG-WTC (W codes 4/21/12)</u></b>		
Committed	161.31%	152.81%

**1112 NOTIFICATION LIST**

Final notification list will be provided by July 31.

**1213 NOTIFICATION LIST**

Thursday, July 26, then available on Wednesdays in August – August 1, 8, 15, 22, and 29.

**1213 VOUCHER PROCESSING**

First 1213 Voucher: Tuesday, August 7  
August 10, 14, 17, 21, 24, 28, 31  
Vouchers are processed on Tuesdays and Fridays for files uploaded by noon.

Please look for the schedule online at: <http://www.heab.wi.gov/finaid.html>

Please check our Webpage for current Notification List and Voucher Processing Schedules.  
<http://www.heab.wi.gov/finaid.html>

**UPCOMING EVENTS**

**Scheduled HEAB Board Meetings: August 3, 2012**

**HEAB Training Date: Thursday: September 15<sup>th</sup> and November 17<sup>th</sup>.**

HEAB conducts one-day training programs for new and continuing financial aid administrators. The training session covers all aspects of the programs administered by HEAB, including:

Goals of State Aid; *Eligibility for State Aid*; The Notification List; *The Voucher Process*; Return of State Funds; *Submitting and Receiving Data to/from HEAB*; Overviews of the Individual HEAB Programs

The program begins at 10:00 a.m. and ends no later than 3:00 p.m. It is held at the HEAB offices at 131 W. Wilson St, Suite 902, Madison, WI. We have room for up to 6 people at each session. Please let us know if you are coming to training as materials are printed based on the number of people attending. To register for a session or for more information, please contact Nancy Wilkison at (608) 267-2213 or email her at [nancy.wilkison@wi.gov](mailto:nancy.wilkison@wi.gov).

Please contact me by phone at (608) 264-6181 or by email at [john.reinemann@wi.gov](mailto:john.reinemann@wi.gov) if you have any questions, concerns or comments. Thank you!