



State of Wisconsin Higher Educational Aids Board

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Monthly Memo April 2020

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Notification List and Voucher processing changes

Notification lists for the 19-20 and 20-21 are continuing to be run on a weekly basis but the voucher processing will only be run once a week on Tuesdays because of the COVID-19 pandemic. It's important for all of us to keep our employees safe and still provide the notification list and vouchers on a consistent basis. If you have special circumstances, please contact us.

Refund Processing

Just a reminder to get your refunds in.

Processing Schedule

Notification List 19-20

Distributed Wednesday afternoons.

April 7, 14, 21, and 28.

May 5, 12, and 19.

Notification List 20-21

Distributed Thursday afternoons.

April 8, 15, 22, and 29.

May 6, 13, 20, and 27.

AES/TES List

April 7, 14, 21, and 28.

May 5, 12, and 19.

Voucher Processing

Tuesdays for files uploaded by noon.

April 7, 14, 21, and 28.

May 5, 12, and 19.

Please check our [website calendar](#) for the most current processing schedule updates.

Grant Updates

19-20 committed and spent as of 4/7/20

	<u>Current</u>	<u>This Time Last Year</u>
Wisconsin Grant – Private, non-profit		
<i>Committed</i>	163.21%	166.24%
<i>Spent</i>	92.92%	89.20%
Wisconsin Grant - Tribal		
<i>Committed</i>	186.46%	151.02%
<i>Spent</i>	89.86%	70.36%
Wisconsin Grant – UW		
<i>Committed</i>	137.19%	136.86%
<i>Spent</i>	98.04%	94.66%
Wisconsin Grant – Technical		
<i>Committed</i>	178.46%	186.35%
<i>Spent</i>	91.52%	88.06%

20-21 committed and spent as of 4/8/20

	<u>Current</u>	<u>This Time Last Year</u>
Wisconsin Grant – Private, non-profit		
<i>Committed</i>	117.43%	119.02%
<i>Spent</i>	0.00%	0.00%
Wisconsin Grant - Tribal		
<i>Committed</i>	41.80%	45.62%
<i>Spent</i>	0.00%	0.00%
Wisconsin Grant – UW		
<i>Committed</i>	82.92%	82.53%
<i>Spent</i>	0.00%	0.00%
Wisconsin Grant – Technical		
<i>Committed</i>	78.72%	85.86%
<i>Spent</i>	0.00%	0.00%

Upcoming Events

Scheduled HEAB board meetings: July 24, 2020

HEAB training dates: Temporarily discontinued due to COVID-19.

HEAB conducts one-day training programs for new and continuing financial aid administrators. The training session covers all aspects of the programs administered by HEAB, including:

- Goals of State Aid
- *Eligibility for State Aid*
- The Notification List
- *The Voucher Process*
- Return of State Funds
- *Submitting and Receiving Data to/from HEAB*
- Overviews of the Individual HEAB Programs

The program begins at 10:00 a.m. and ends no later than 3:00 p.m. It is held at the HEAB offices at 4822 Madison Yards Way, 7th floor North, Madison, WI [[google map](#)]. We have room for up to 6 people at each session. Please let us know if you are coming to training as materials are printed based on the number of people attending. To register for a session or for more information, please contact Brenda Stoffels at (608) 267-2206 or brenda.stoffels@wi.gov.

If you have any questions, concerns or comments please contact Connie Hutchison at (608) 267-2206 or connie.hutchison@wi.gov. Thank you!