



State of Wisconsin Higher Educational Aids Board

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Governor

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MONTHLY MEMO Higher Educational Aids Board APRIL 2011

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Covenant Grant Scholars program

The file layout of the covenant grant program is included with the monthly memo. The **file layout is only the order of the fields and will be at the end of your existing notification list**. Please note that this layout contains information for the Covenant and Foundation scholars. We are anticipating receipt of data from the Wisconsin Covenant office at the end of April. Keep in mind however, that a student could become ineligible if they do not complete their pledge (not maintaining a B average, not completing 30 hours of community service, or not graduating). We will not be receiving the confirmed eligibility of the students until the middle of July.

1112 Notification List – Both Lists to be Distributed Weekly

The first 1112 Notification List will be distributed within the next couple of weeks. After that we will continue to run the 1011 list for distribution on Wednesdays, and will distribute the 1112 list on Thursdays. This will continue until the final 1011 list is distributed.

FINAL VOUCHER FOR 1011 – MAY 20 (Friday)

REFUNDS ARE DUE NOW!!

Please be sure to get your refunds processed immediately! With the shortfall in WHEG and Tuition grant it is extremely important that you get the refunds in as soon as possible so that we can turn the money around. An updated refund template is now available at www.heab.wi.gov under Information for Financial Aid Administrators. Please note that refund information goes to: HEABmail@wisconsin.gov.

NOTIFICATION LIST FOR 1011

Distributed Wednesday afternoons:

April 6, 13, 20, 27
May 4, 11, 18, 25

NOTIFICATION LIST FOR 1112

Distributed Thursday afternoons:

April 14, 21, 28
May 5, 12, 19, 26

AES LIST

Thursdays: April 20
May 11

Please look for the schedule online at: <http://www.heab.wi.gov/finaid.html>

VOUCHER PROCESSING

Tuesdays and Fridays for files uploaded by noon

April: 1, 5, 12, 15, 19, 22, 26, 29

May: 3, 6, 10, 13, 17, 20

Please check our Webpage for current Notification List and Voucher Processing Schedules.

<http://www.heab.wi.gov/finaid.html>

GRANTS UPDATES – COMMITTED AND SPENT

	<u>Current</u>	<u>This Time Last Year</u>
<u>TG (W codes 06/25/10)</u>		
Committed	151.72%	137.05%
Spent	98.50%	93.18%
<u>WHEG-TRIBAL (W codes 07/10)</u>		
Committed	151.95%	132.66%
Spent	98.52%	97.21%
<u>WHEG-UW (W codes 7/28/10 and Z codes 9/15/10)</u>		
Committed	129.75%	128.15%
Spent	99.86%	95.64%
<u>WHEG-WTC (W codes 5/6/10 and Z codes 8/3/10)</u>		
Committed	164.14%	155.26%
Spent	100.05%	94.71%

UPCOMING EVENTS

Scheduled HEAB Board Meetings: April 29, 2011 (if needed), August 5, 2011

WASFAA Spring Conference: April 13-15, 2011 at Grand Geneva Resort, Lake Geneva

<http://wasfaa.net/events/conferences.asp>

HEAB Training Date: May 12th (Session Full), July 21st, September 15th

HEAB conducts one-day training programs for new and continuing financial aid administrators. The training session covers all aspects of the programs administered by HEAB, including:

Goals of State Aid; *Eligibility for State Aid*; The Notification List; *The Voucher Process*; Return of State Funds; *Submitting and Receiving Data to/from HEAB*; Overviews of the Individual HEAB Programs

The program begins at 10:00 a.m. and ends no later than 3:00 p.m. It is held at the HEAB offices at 131 W. Wilson St, Suite 902, Madison, WI. We have room for up to 6 people at each session. Please let us know if you are coming to training as materials are printed based on the number of people attending. To register for a session or for more information, please contact Nancy Wilkison at (608) 267-2213 or email her at nancy.wilkison@wisconsin.gov.

Please contact me by phone at (608) 267-2944 or by email at sherrie.nelson@wisconsin.gov if you have any questions, concerns or comments. Thank you!