

State of Wisconsin

Distance Learning Authorization Board (DLAB)

Wednesday, August 16, 2017

Minutes

Members present Dr. Morna Foy, WTCS
 Dr. Ray Cross, UW System – (via conference line)
 Dr. Rolf Wegenke, WAICU
 Mr. David Dies, EAB
 Dr. Barbara Lundberg, Lac Courte Oreilles Ojibwa Community
 College - (via conference line)

Others present: Ms. Paige Reed, UW System – (via conference line)
 Ms. Nancy Merrill, WTCS
 Ms. Rebecca Larson, WAICU
 Ms. Erin Engsborg, WAICU

Call to Order and Open Meeting Statement

Dr. Foy, DLAB chair, called the meeting to order. Dr. Foy requested that Ms. Engsborg read the Open Meeting Statement as follows: “The August 16, 2017 meeting of the Wisconsin Distance Learning Authorization Board and all other meetings of this board are open to the public in compliance with State Statute. Notice of the meeting has been sent to the press in an attempt to make the general public of Wisconsin aware of the time, place and agenda of the meeting.”

Action: Approval of March 17, 2017 DLAB meeting minutes

There were no corrections to the March 17, 2017 meeting minutes. The minutes were approved unanimously (Cross/Wegenke motion).

The minutes will be posted on the DLAB website.

Action: Review and approval of Institutional Renewal Applications

Ms. Reed, of UW-Whitewater and representing the University of Wisconsin System, reported that 14 UW institutions were eligible for renewal.

- UW-Madison
- UW-Milwaukee

- UW-Superior
- UW-Stout
- UW-Eau Claire
- UW-River Falls
- UW-Colleges
- UW-Stevens Point
- UW-La Crosse
- UW-Oshkosh
- UW-Green Bay
- UW-Platteville
- UW-Parkside
- UW-Whitewater

All applications were reviewed, and there were no changes needed in any of the applications. All are accredited by the Higher Learning Commission. There were no questions, and the board approved the applications unanimously (Wegenke/Dies motion.)

Ms. Larson, Wisconsin Association of Independent Colleges and University, reported that 14 private, non-profit institutions submitted applications for renewal with SARA.

- Bellin college
- Carroll University
- Cardinal Stritch University
- Concordia University Wisconsin
- Edgewood College
- Herzing University
- Maranatha Baptist University
- Marian University
- Marquette University
- Medical College of Wisconsin
- Milwaukee School of Engineering
- Northland College
- Viterbo University
- Wisconsin Lutheran College

All the institutions have a financial responsibility ratio of over 1.5 and their applications contained all the necessary supporting documents. There were no questions, and the board approved the applications unanimously (Foy/Cross motion).

Ms. Merrill, Wisconsin Technical College System, reported that there were 13 WTCS renewals submitted for review.

- Chippewa Valley Technical College
- Fox Valley Technical College
- Lakeshore Technical College
- Madison Area Technical College
- Mid-state Technical College
- Milwaukee Area Technical College
- Moraine Park Technical College
- Nicolet Area Technical College
- Northcentral Technical College
- Northeast Wisconsin Technical College
- Southwest Wisconsin Technical College
- Western Technical College
- Wisconsin Indianhead Technical College

All institutions submitting for renewal were able to affirm their compliance. There were no questions, and the board approved the applications unanimously (Cross/ Wegenke motion).

Action: Modification to DLAB Operating Procedures

Dr. Foy provided background on the motion, explaining that the motion is designed to make the process timely for institutions while maintaining the board's responsibility. Any applications that were questionable, without guidance would be brought to the board for discussion and approval.

Motion: Approve modifying the institutional renewal process in the DLAB operating procedures as follows: Institutional renewal applications will be reviewed by the applicable DLAB sector representative. Renewal applications that continue to be in compliance with MSARA standards may be approved by the sector representative. Approved renewals will be reported to the Board at its next meeting. The DLAB sector representative will work with institutional renewal applications that do not qualify for renewal to address deficiencies needed to gain renewal approval. Institutions that do not qualify for renewal will be reported to the Board at its next meeting (Foy, Wegenke motion).

Dr. Foy thanked the staff for taking on the new roll.

Next meeting date discussion

The next board meeting would need to be in December 2017. This meeting would address updates from the sector representatives, review the draft of the annual report and elect officers for 2018.

A mid-spring 2018 meeting will be needed for review of the state SARA renewal.

Adjourn

There was no further discussion and the meeting adjourned by unanimous consent (Dies/Cross motion).

Respectfully submitted,



Dr. Rolf Wegenke, President, WAICU
Secretary, DLAB