



# State of Wisconsin Higher Educational Aids Board

P.O. Box 7885  
Madison, WI 53707-7885  
HEABmail@wisconsin.gov

Telephone: (608) 267-2206  
Fax: (608) 267-2808  
<http://heab.state.wi.us>

**Tony Evers**  
Governor

**Connie Hutchison, PhD**  
Executive Secretary

---

## Monthly Memo October 2022

### In this issue:

- How ISIR's are Handled at HEAB
- Processing schedule
- Grant Updates – 22-23 Committed and Spent
- Staff Changes
- Upcoming Events

### How ISIR's Are Handled at HEAB

A refresher as to how ISIR's (Institutional Student Information Record) are handled at HEAB. HEAB receives all records that have WI as their Student State of Legal Residence. Records for students who don't have WI as their Student State of Legal Residence can be requested from CPS.

HEAB only loads ISIRs that have a perfect match flag of 4 with SSA [SSN, Name, and DOB match]. HEAB doesn't load an incoming ISIR if its transaction number is equal to or less than the existing record on our system. Ex: Student A files initial ISIR in October of 2020, an F02 in May of 2021 both of which loaded onto our system. Student A then has a name change in September of 2021 but files a new FAFSA instead of making a name change on their initial filing and that produces an F01, (F01/FED01 is the first ISIR created when someone files a FAFSA. F02 is the 2<sup>nd</sup> ISIR created when someone updates their initial filing, etc.) which doesn't load because there's an F02 on system. The student makes an update to the new FAFSA, but there's already an F02 on system, so this new F02 doesn't load.

HEAB loads the first 6 eligible WI schools listed on the student's ISIR. If you have a student whose record doesn't show up on our notification list and said student has WI in their Student State of Legal Residence and an SSA match flag of 4, it is likely that your school is listed after 6 other WI schools, and you should contact your program coordinator or Barb Moermond to get your school added onto our system.

When asking about a specific student, please include any filing date(s) as that allows Barb to find the actual ISIR when researching what's happening with their record.

# Processing Schedule

## Notification List 22-23

Distributed Wednesday afternoons.

October 5, 12, 19, 26.

November 2, 9, 16 and 30.

## AES/TES List

Distributed Wednesday afternoons.

October 5, 12, 19, 26

November 2, 9, 16 and 30.

## Voucher Processing

Tuesdays and Fridays for files uploaded by noon.

October 4, 7, 11, 14, 18, 21, 25, and 28

November 1, 4, 8, 11, 15, 18, 22 and 29.

## Special Vouchers (for loan programs)

Processed weekly on Wednesdays.

October 5, 12, 19, 26

November 2, 9, 16 and 30.

Please check our [website calendar](#) for the most current processing schedule updates.

# Grant Updates

22-23 committed and spent as of 10/4/2022

	<u>Current</u>	<u>This Time Last Year</u>
<b>Wisconsin Grant – Private, non-profit</b>		
<i>Committed</i>	131.38%	147.06%
<i>Spent</i>	32.79%	39.92%
<b>Wisconsin Grant - Tribal</b>		
<i>Committed</i>	104.52%	127.48%
<i>Spent</i>	18.16%	16.59%
<b>Wisconsin Grant – UW</b>		
<i>Committed</i>	107.33%	112.74%
<i>Spent</i>	33.19%	43.60%
<b>Wisconsin Grant – Technical</b>		
<i>Committed</i>	190.26%	165.34%
<i>Spent</i>	44.34%	41.03%

## HEAB Staff Changes

We're pleased to announce Jody Gennrich has joined the staff, replacing Charlene Sime who left in May. Jody's duties include the WI Grant UW and Technical Colleges, Indian grant; Impaired/handicapped grant; Veteran's grant PNP; and Capitation for MCOW and Marquette Dental School. Jody's contact information is [jody.gennrich1@wi.gov](mailto:jody.gennrich1@wi.gov); phone 608-266-0888 and fax is 608-267-2808. Thank you for your patience during this transition.

## Upcoming Events

**Scheduled HEAB board meeting:** Friday, October 28, 2022.

**HEAB training dates:** Temporarily discontinued due to COVID-19.

**WASFAA Conference:** November 2-4, 2022. Oshkosh, WI

If you have any questions, concerns or comments please contact Connie Hutchison at (608) 267-2206 or [connie.hutchison@wisconsin.gov](mailto:connie.hutchison@wisconsin.gov). Thank you!